## **Academic Monitoring committee**

For smooth and effective running of academics, Institute has established Academic monitoring Committee.

Following are Academic Monitoring Committee Members

Academic Monitoring Committee		
Chairperson:	Dr. S.A. Patil	Principal
Members	Prof. V. V. Potdar	Vice Principal
	Prof. S.B. Gadwal	HOD Mechanical Engineering
	Prof. M.A. Khureshi	HOD Computer Engineering
	Prof. T.D. Maslekar	HOD Civil Engineering
	Prof. S.J. Ligade	HOD E & TC Engineering
	Prof. R. B. Kulkarni	First Year Coordinator

For effective conduct of Academic Monitoring following methodology is adapted.

- 1. **Monitoring on Daily Basis**: Daily lecture and practical are observed by Academic Monitoring Committee. Review of students' attendance is observed. Class coordinator communicates the parents of absent students.
- 2. **Monthly Review of Syllabus completion**: Monthly review of syllabus is taken by HOD of respective department and planning for extra lecture is done accordingly and the review is discussed in Principal-HOD meeting.
- 3. **Internal Academic Monitoring**: Internal Academic Monitoring is planned in Academic Calendar and is conducted as per schedule. Suggestions are implemented by respective department for further improvement.